

# (Informal Joint) Cabinet



**Forest Heath**  
District Council

<b>Title:</b>	<b>Agenda</b>
<b>Date:</b>	<b>Tuesday 10 October 2017</b>
<b>Time:</b>	<p><b>6.00 pm</b> <b>Open Forum</b> At each Cabinet meeting, up to 15 minutes shall be allocated for questions from and discussion with, non-Cabinet members. Members wishing to speak during this session should if possible, give notice in advance. Who speaks and for how long will be at the complete discretion of the person presiding.</p> <p><b>6.00 pm</b> <i>(or at the conclusion of the Open Forum, whichever is the later)</i> <b>Public Participation</b> Members of the public who live or work in the District are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply.</p> <p>A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start.</p> <p>There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.</p> <p><b>6.00 pm</b> The formal meeting of the Cabinet will commence at 6.00 pm or immediately following the conclusion of the informal discussions, whichever is the later, in the Conference Chamber.</p>
<b>Venue:</b>	<b>Conference Chamber West (F1R09)</b> <b>West Suffolk House</b> Western Way Bury St Edmunds IP33 3YU

<b>Membership:</b>	<p style="text-align: center;"><b>Leader</b> James Waters</p> <p style="text-align: center;"><b>Deputy Leader</b> Robin Millar</p> <table border="0" style="width: 100%;"> <thead> <tr> <th style="text-align: left;"><b><u>Councillor</u></b></th> <th style="text-align: left;"><b><u>Portfolio</u></b></th> </tr> </thead> <tbody> <tr> <td>David Bowman</td> <td>Operations</td> </tr> <tr> <td>Stephen Edwards</td> <td>Resources and Performance</td> </tr> <tr> <td>Andy Drummond</td> <td>Leisure and Culture</td> </tr> <tr> <td>Robin Millar</td> <td>Families and Communities</td> </tr> <tr> <td>Lance Stanbury</td> <td>Planning and Growth</td> </tr> </tbody> </table>	<b><u>Councillor</u></b>	<b><u>Portfolio</u></b>	David Bowman	Operations	Stephen Edwards	Resources and Performance	Andy Drummond	Leisure and Culture	Robin Millar	Families and Communities	Lance Stanbury	Planning and Growth
<b><u>Councillor</u></b>	<b><u>Portfolio</u></b>												
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<b>Interests – Declaration and Restriction on Participation:</b>	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.												
<b>Quorum:</b>	Three Members												
<b>Committee administrator:</b>	<p><b>Sharon Turner</b> Democratic Services Officer (Cabinet) <b>Tel:</b> 01638 719237 <b>Email:</b> <a href="mailto:sharon.turner@westsuffolk.gov.uk">sharon.turner@westsuffolk.gov.uk</a></p>												

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# Public Information



Forest Heath

District Council

<b>Venue:</b>	<b>West Suffolk House</b> Western Way Bury St Edmunds Suffolk IP33 3YU	Tel: 01638 719237 Email: <a href="mailto:democratic.services@westsuffolk.gov.uk">democratic.services@westsuffolk.gov.uk</a> Web: <a href="http://www.westsuffolk.gov.uk">www.westsuffolk.gov.uk</a>
<b>Access to agenda and reports before the meeting:</b>	Copies of the agenda and reports are open for public inspection at the following address at least five clear days before the meeting. They are also available to view on our website:  <b>District Offices</b> College Heath Road Mildenhall Bury St Edmunds Suffolk IP28 7EY	
<b>Attendance at meetings:</b>	The Borough Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public.	
<b>Public participation:</b>	Members of the public who live or work in the Borough are invited to put one question or statement of not more than three minutes duration relating to items to be discussed in Part 1 of the agenda only. If a question is asked and answered within three minutes, the person who asked the question may ask a supplementary question that arises from the reply. A person who wishes to speak must register at least 15 minutes before the time the meeting is scheduled to start. There is an overall time limit of 15 minutes for public speaking, which may be extended at the Chairman's discretion.	
<b>Disabled access:</b>	West Suffolk House has facilities for people with mobility impairments including a lift and wheelchair accessible WCs. However in the event of an emergency use of the lift is restricted for health and safety reasons.  Visitor parking is at the car park at the front of the building and there are a number of accessible spaces.	
<b>Induction loop:</b>	An Induction loop is available for meetings held in the Conference Chamber.	
<b>Recording of meetings:</b>	The Council may record this meeting and permits members of the public and media to record or broadcast it as well (when the media and public are not lawfully excluded).  Any member of the public who attends a meeting and objects to being filmed should advise the Committee Administrator who will instruct that they are not included in the filming.	

# Agenda

## Procedural Matters

All Members of St Edmundsbury Borough Council's Cabinet will be in attendance to enable informal discussions on the report listed in Item 4. below to take place between the two authorities:

### Councillor

John Griffiths  
Sara Mildmay-White  
Robert Everitt  
Ian Houlder  
Alaric Pugh  
Jo Rayner  
Peter Stevens

### Portfolio

Leader  
Deputy Leader/Housing  
Families and Communities  
Resources and Performance  
Planning and Growth  
Leisure and Culture  
Operations

*QUORUM: Three Members*

On the conclusion of the informal joint discussions, the Cabinet will hold its formal meeting in the Conference Chamber West as follows:

### **1. Apologies for Absence**

## Part 1 - Public

### **2. Open Forum**

*(This item will be undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the non-Cabinet members)*

### **3. Public Participation**

*(This item will be undertaken at the beginning of the informal discussions, to allow Members to consider the issues raised by the members of the public)*

***(Following the informal discussions held with St Edmundsbury Borough Council's (SEBC) Cabinet on Item 4. below, Members are asked to refrain from partaking in any further discussion. Separate formal meetings of both SEBC and Forest Heath District Councils' Cabinets will then commence with Members being requested to formally resolve Item 4. below)***

KEY DECISIONS

**4. General Data Protection Regulations**

**1 - 8**

Report No: **CAB/FH/17/046**

Portfolio Holder: Stephen Edwards

Lead Officers: Alex Wilson and Leah Mickleborough

*(For reference purposes, St Edmundsbury Borough Council's Report Number is CAB/SE/17/047)*